**TRANSNATIONAL COOPERATION (TNC)**

**PROJECT FICHE**

***Before filling in this form, first think what you want to achieve by transnational cooperation.***

***You will need a few minutes to complete this fiche then.***

***Remember: the better your description is, the bigger chance to find a proper partner for your project!***

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| --- | --- | --- |
| **Name of institution**: | ..................................................................................................................................... | |
| **Type of institution** (tick one right answer): | * Administration * Private * Consultancy * NGO * Education and training organisation * Employment agency or service * University, research institution * Social economy institution * Others (please specify what) | |
| **Contact person:** | ..................................................................................................................................... | |
| **Address, phone, e-mail, website:** | ..................................................................................................................................... | |
| **Member State:** | ..................................................................................................................................... | |
| **Region (NUTS 2 or 3)[[1]](#footnote-1):** | ..................................................................................................................................... | |
| **Stage of implementation:** (tick the right answer): | * Project Idea (projects in preparation phase without grant awarded) * Project under implementation | |
| **Title of the Project:** | ..................................................................................................................................... | |
| **Approximate budget of the project:** | .................................................................. | |
| **Budget of transnational activities:** | .................................................................. | |
| **Duration** **of the project** – starting date (in months): | From........................to............................... | |
| **Duration of the transnational activities** within the project – starting date (in months): | From........................to............................... | |
| Thematic scope[[2]](#footnote-2) of the project (tick the right answer – **maximum 2**): | * [Workers and new skills](http://ec.europa.eu/esf/main.jsp?catId=48&langId=en) * [Businesses undergoing change](http://ec.europa.eu/esf/main.jsp?catId=49&langId=en) * [Access to employment and social inclusion](http://ec.europa.eu/esf/main.jsp?catId=50&langId=en) * [Education and training](http://ec.europa.eu/esf/main.jsp?catId=51&langId=en) * [Women and jobs](http://ec.europa.eu/esf/main.jsp?catId=52&langId=en) * [Fighting discrimination](http://ec.europa.eu/esf/main.jsp?catId=53&langId=en) * [Working in partnership](http://ec.europa.eu/esf/main.jsp?catId=54&langId=en) * [Better public services](http://ec.europa.eu/esf/main.jsp?catId=55&langId=en) * Others (please specify) | |
| **Target group** (final beneficiaries, not stakeholders) for transnational cooperation (tick the right answer): | * Unemployed * Long term unemployed * Persons not actively at work   + Including those who are learning in school or university * Employed   + Farmers   + Self employed   + Employed in micro enterprises (less than 10 employees)   + Employed in small enterprises (between 10 and 50 employees)   + Employed in SMEs (between 50 and 250 employees)   + Employed in big enterprises (over 250 employees)   + Employed in public administration (public entities including Public Employment services)   + Employed in NGOs   + In particularly disadvantaging conditions * NGOs (Associations, Foundations) | * Other persons:   + Ethnic or national minorities   + Immigrants Ex-offenders   + Persons from deprived rural areas   + Persons from deprived urban neighbourhoods   + Children   + Women   + Young people (under 25 years old)   + Older persons (over 50 years old)   + Persons with mental or physical disabilities   + Enterprises[[3]](#footnote-3) covered by support   + Social enterprises   + Micro enterprises (less than 10 employees)   + Small enterprises (between 10 and 50 employees)   + SMEs (between 50 and 250 employees)   + Big enterprises (over 250 employees)   + Administration (public entities including Public Employment services, education and training institutions) |
| **Brief description of the Transnational cooperation:**   1. **Problems to be solved** (justification of the need of the transnational cooperation)   .............................................................................................................................................................................................  .............................................................................................................................................................................................  .............................................................................................................................................................................................   1. **Objectives to be achieved**   .............................................................................................................................................................................................  .............................................................................................................................................................................................  .............................................................................................................................................................................................   1. **Main transnational activities** (as provisionally planned, to be confirmed with partners)   .............................................................................................................................................................................................  .............................................................................................................................................................................................  .............................................................................................................................................................................................   1. **Planned outputs, deliverables, results of TNC; expected outcomes (effects)**   .............................................................................................................................................................................................  .............................................................................................................................................................................................  ............................................................................................................................................................................................. | | |

***Disclaimer: by sending the completed Project fiche, you agree for publication on the National Supporting Institution web site and dissemination to potential transnational partners for the purpose of effective implementation of transnational cooperation projects.***

1. See list of regions on http://epp.eurostat.ec.europa.eu/portal/page/portal/nuts\_nomenclature/introduction [↑](#footnote-ref-1)
2. Source : ESF web page on <http://ec.europa.eu/esf/home.jsp?langId=en> [↑](#footnote-ref-2)
3. See definition by size on Europa : <http://ec.europa.eu/enterprise/policies/sme/facts-figures-analysis/sme-definition/index_en.htm> [↑](#footnote-ref-3)